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News Release

SOUTH CAROLINA

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Charleston County Accepting Applications for 2016 Summer Youth Employment Program

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<u>Charleston County Government</u> is accepting applications for the <u>2016 Summer Youth Employment Program</u> (SYEP). The program provides teenagers and young adults who reside in Charleston County an opportunity to develop workplace readiness skills, provide exposure to the work world, and gain experience in the operations of county government.

Eligible individuals must meet the following to be eligible:

- Be between the ages of 16 22 at the time of application submission.
- Be currently enrolled in high school or college AND be attending school during the summer and/or in the fall.
- Be a resident of Charleston County.
- File a <u>Completed Application Packet</u> (including an <u>Age Certification Form</u>). Incomplete applications will not be processed.
- This means you must provide your social security number and have a response for every question. If a question does not apply, write "N/A".
- Have an active email account and check it on a regular basis after submitting the application.

The program duration is for six weeks, between June 10 and July 21, 2016. Hours worked are: 4 hours each day, 5 days a week, 20 hours per week / 120 total hours. The application deadline is **May 18 or until 200 applications have been received**, whichever occurs first. All students selected for an interview will be required to bring with them the items below.

One of the following items showing proof of residency:

- A driver's license or State identification;
- A letter from the applicant's school or an official school document (such as a transcript or report card) showing the address of record;
- A voter registration card.
- Proof of enrollment in high school or college. A school identification card is not sufficient. You must bring a letter from the school indicating you are currently enrolled or will be enrolled in the summer or the fall. (If you are between schools, an acceptance letter from the high school or college you will be attending is acceptable.)
- For high school students under the age of eighteen (18), an Age Certification Form signed also by a parent or guardian.

Paper applications will NOT be accepted. Applicants without access to a computer may use the computers in Charleston County's Human Resources Department at 4045 Bridge View Drive, Suite 207 in North Charleston.

To apply, click here: http://www.charlestoncounty.org/syep/application.php

If you have questions, please contact the Administrator's Office at 843-958-4000.

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Visit our website: <u>www.charlestoncounty.org</u>



- Prepared by the Charleston County Public Information Office -