

Certificate of Historic Appropriateness (CHA)

Helpful Hints

File a CHA Before You Start Work

Most alterations to properties within historic districts or on historic properties need a CHA approved prior to zoning and building permit issuance.

We're Here to Help

If you have questions regarding whether a CHA is needed for your project or what submission materials are required, please reach out to us at cchpc@charlestoncounty.org

Minimum Submission Checklist

The CHA minimum submission checklist is available on the Historic Preservation Commission webpage. Ensure all items are included in your submission.

Meeting Dates & Deadlines

The HPC adopts a calendar each year that includes all submission deadlines and meeting dates. Consult this resource when setting your project timeline. Complete applications must be received by the deadline to ensure scheduling.

Other Approvals may be Needed

Approvals may be needed from other Commissions/Boards/Staff. Depending on the project, these might be needed before and/or after CHA approval.

The Final Project Must Match the CHA Approval

It is your responsibility to ensure that your final project matches your approved CHA. Failure to comply may result in a violation and require a new CHA approval.

www.charlestoncounty.gov/departments/zoning-planning/historic-preservation.php