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Building Safety Inspection Procedures

Please be advised that the following process has been implemented:

Any new business (*change of use/change of business*) moving into an existing space is required to submit a safety plan by a Licensed South Carolina Design Professional for review to obtain a permit regardless of work being done to the building. All safety permits must be pulled by a licensed General Contractor.

IMPORTANT NOTE: If there is a change of occupancy, a full drawing/full permitting process is required in coordination with a licensed General Contractor according to Code.

The plan should include the following, but not limited to:

- **Safety components required by IBC 2021/ ANSI A 117.1-2017 (Accessibility Code)**
- **The drawing/plan must be sealed and signed by a SC Design Professional**
- **The square footage of the area**
- **The use of each space/room**
- **Exit doors and door schedule**
- **Plumbing fixtures count**
- **Life safety components (i.e., exit signs, type of construction, emergency lighting, occupancy classification, occupant load, travel distance, dead end, common path of egress, rated construction, fire rated separation, sprinkler or non, fire extinguishers...etc.)**

Any questions on this process can be emailed to
[**BUILDINGSERVICES@CHARLESTONCOUNTY.ORG**](mailto:BUILDINGSERVICES@CHARLESTONCOUNTY.ORG)



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